



# FIRST FINANCE LIMITED

Jahangir Tower (3rd Floor), 10, Kawranbazar C/A, Dhaka-1215.

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## Notice of the 25<sup>th</sup> Annual General Meeting

Notice is hereby given that the pending 25<sup>th</sup> Annual General Meeting of the Shareholders of First Finance Limited will be held on **Thursday, July 25, 2019 at 11.30 a.m.** at Trust Milonayaton (Auditorium), Dhaka Cantonment, 545 Old Airport Road, Tejgaon, Dhaka, Bangladesh to transact the following businesses :

- AGM-01-25-18 : To receive and adopt the “Directors’ Report”, Auditor’s Report and Audited Financial Statements for year ended December 31, 2017;
- AGM-02-25-18 : To declare dividend for the year 2017;
- AGM-03-25-18 : To elect/re-elect/confirm Directors in accordance with the provision of Articles of Association of the Company;
- AGM-04-25-18 : To consider the appointment of Independent Directors as per the Notification of Bangladesh Securities and Exchange Commission. (No. SEC/CMRRCD/2006-158/134/Admin/44, dated: August 07, 2012)
- AGM-05-25-18 : To appoint statutory auditors of the Company for the year 2018 until conclusion of 26<sup>th</sup> AGM and to fix their remuneration;
- AGM-06-25-18 : To transact any other business with the permission of the Chair.

Dated: 29<sup>th</sup> June, 2019

Sd/  
**(Sarwar Shafiq)**  
Company Secretary  
E-mail: [share@first-finance.com.bd](mailto:share@first-finance.com.bd)

### NOTES :

- 1) The record date was fixed on August 30, 2018. The Shareholders, whose names appeared in the Share Register of the Company at the close of business on the record date, will be eligible to attend the meeting.
- 2) The Board of Directors has recommended no dividend for the year 2017.
- 3) A shareholder eligible to attend and vote in the AGM may appoint a Proxy to attend and vote in his/her behalf. The Proxy Form duly completed and stamped of BDT Tk.20.00 must be deposited at the registered office of the Company not later than 48 hours before the time fixed for the meeting.
- 4) Admission into the meeting room will be allowed on production of the Attendance Slip attached with the Proxy Form.

### SPECIAL NOTE :

As per Bangladesh Securities and Exchange Commission (BSEC)’s Notification No. SEC/CMRRCD/2009-193/154 thereon dated October 24, 2013, no Food Box/Gift Coupon etc. will be provided at the 25<sup>th</sup> AGM.

**The soft copy of the Annual Report-2017 will also be available in the Company’s website at: <http://www.first-finance.com.bd>**