



FIRST FINANCE LIMITED

Jahangir Tower (3rd Floor), 10, Kawranbazar C/A, Dhaka-1215.

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Notice of the 32nd Annual General Meeting

Notice is hereby given that the 32nd Annual General Meeting (AGM) of First Finance Limited will be held on 11 September, 2025 at 3.00 p.m. (Bangladesh Standard Time). The AGM will be held through Hybrid System in combination with physical presence of the shareholders at Trading Corporation of Bangladesh (TCB) Auditorium, TCB Bhaban (1st Floor), 1, Kawran Bazar, Dhaka – 1215 and Digital platform through the following link: <https://ffl32agm.hybridagmbd.net> to transact the following businesses:

AGENDA

01. To confirm the proceedings of the 31st Annual General Meeting of the Company held on September 12, 2024.
02. To receive and adopt the Directors' Report, Auditor's Report and Audited Financial Statement for the year ended on December 31, 2024.
03. To declare Dividend for the year 2024 as recommended by the Board of Directors.
04. To elect/re-elect/confirm Directors in accordance with the provisions of Articles of Association of the Company.
05. To consider the appointment/re-appointment of Independent Directors as per the Corporate Governance Code of Bangladesh Securities and Exchange Commission.
06. To appoint Statutory Auditors of the Company for the year 2025 until the next Annual General Meeting and to fix their remuneration.
07. To appoint the Corporate Governance Compliance Auditor for the year 2025 and to fix their remuneration.
08. To consider the proposal for Restate of Audited Financial Statements 2024.
09. To transact any other business with the permission of the Chair.

By order of the Board

Sd/-

Mohammad Ekramur Rahman

Company Secretary

E-mail: secretary@first-finance.com.bd

Dated: 23 July, 2025

NOTES:

01. The **Record Date** has been fixed on 22 July, 2025. Shareholders whose names appear in the Share Register of the Company at the close of business on that date will be eligible to attend the meeting.
02. The Board of Directors has recommended **no dividend** for the year ended December 31, 2024.
03. Pursuant to the Bangladesh Securities and Exchange Commission's Order No. SEC/SR-MIC/94-231/25 dated July 8, 2020, and SEC/SRMIC/94-231/91 dated March 31, 2021, the AGM will be held on a **hybrid platform**, which will be conducted via live webcast using a digital platform.
04. Members are encouraged to log in to the system prior to the meeting start time of **3:00 p.m. (BST) on 11.09.2025**. Please allow ample time to login and establish your connectivity. The webcast will commence at 3:00 p.m. (BST). For any technical assistance, please contact **01987007880**.
05. The Shareholders will have the opportunity to submit questions/comments and cast their votes electronically starting **72 hours prior to the commencement of the AGM** and continuing throughout the AGM. To login, please visit the following link: <https://ffl32agm.hybridagmbd.net>. You will need to use the following credentials:
 - i) **16-digit BO ID or 6-digit Folio Number**
 - ii) **Shareholding quantity as of the record date (22 July, 2025)**
 - iii) Any other required information as prompted on the login page.
06. A shareholder entitled to attend and vote at the Annual General Meeting (AGM) may appoint a proxy to attend and vote on their behalf. The duly completed Proxy Form, affixed with a stamp of BDT 20.00, must be submitted to the Share Office of First Finance Limited via email at share@first-finance.com.bd **no later than 72 (seventy-two) hours prior to the commencement of the AGM**.
07. In accordance with the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated June 20, 2018, the soft copy of the **Annual Report 2024** is being sent to the email addresses of shareholders as available in their **Beneficial Owner (BO) accounts** maintained with the Depository. Shareholders are requested to **update their email addresses** through their respective **Depository Participants (DPs)**. The Annual Report is also available on the **Investor Relations** section of the Company's website: www.first-finance.com.bd